



GROSSMONT COLLEGE

Institutional Effectiveness Council (IEC)

NOTES

Friday, 19, January 2018
 11:00 a.m. – 12:30 p.m.
 ASGC Board Room (60-207)

Attendees

- | | |
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| <input checked="" type="checkbox"/> Bonnie Ripley, IEC Co-chair
<input type="checkbox"/> Michael Reese, Interim Sr. Dean CPIE, IEC Co-chair
<input type="checkbox"/> Christopher Tarman, Associate Vice Chancellor RPIE
<input type="checkbox"/> Cindi Harris, Professional Development
<input type="checkbox"/> Cindy Emerson, Classified Senate
<input checked="" type="checkbox"/> Denise Schulmeyer, ISLO Coordinator
<input type="checkbox"/> Gerardette Nutt, Program Specialist CalWORKS
<input checked="" type="checkbox"/> Joan Ahrens, SLO Coordinator
<input type="checkbox"/> Judd Curran, Chair of Chairs
<input type="checkbox"/> Katrina VanderWoude, VP Academic Affairs
<input type="checkbox"/> Laura Sahagun, Financial Aid Technician
<input type="checkbox"/> Lida Rafia, Associate Dean Student Success and Equity | <input type="checkbox"/> Lorenze Legaspi, VP Administrative Services
<input type="checkbox"/> Marsha Gable, VP Student Services
<input type="checkbox"/> Martha Clavelle, Dean Counseling Services
<input type="checkbox"/> Micah Jendian, Professional Development
<input type="checkbox"/> Michael Copenhaver, Director Financial Aid
<input type="checkbox"/> Monica Blando, Classified Senate President
<input type="checkbox"/> Nabil Abu-Ghazaleh, President
<input type="checkbox"/> Nate Scharff, Academic Program Review Chair
<input type="checkbox"/> Shawn Hicks, Basic Skills Coordinator
<input checked="" type="checkbox"/> Stacy Teeters, Research and Planning Analyst
<input type="checkbox"/> Tate Hurvitz, Academic Senate President |
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1. Welcome and Introductions	Bonnie Ripley
2. Review December 2017 IEC Notes/Action Items	
3. Additions to the Agenda	<p>Stacy reported on the Pre-Board Meeting enrollment management workshop of 1/16. She said it was extremely well attended and the VPs of instruction from both Grossmont and Cuyamaca presented a clear picture of the status of the college in terms of entering Sustainability and what that meant.</p> <p>Mission Statement Revision Update—work will begin in February. Action item: Inventory locations (physical, virtual, and in publications) where mission currently appears for the task of updating with new mission.</p>
4. Accreditation Progress Update Accreditation Steering Committee Dec. 19 @ 1:30 ASCCC Accreditation Institute Feb. 23-24, 2018	<p>Progress Update—Bonnie shared that the Steering Committee was making progress on steps necessary to prepare the ISER. Discussion centered on delineating between preparations of the ISER and making changes at the college in order to be meeting the standards. Subsequent reports from the Steering Committee chairs will be referred to as progress on the ISER. A preliminary round of identifying evidence and resource people is complete for the standards.</p>
5. Enrollment/FTES Update for Spring 2018	<p><i>Stacy presented the two-weeks-before-census enrollment and FTES data from the Daily Term Comparison Report. Grossmont has 4% lower resident student enrollment at this time compared to spring 2017. Other metrics also show that the trend of declining enrollment has continued.</i></p>

<p>6. Student Learning Outcomes update (Handbook)</p>	<p>Student Learning Outcomes Update—Denise, Joan and Stacy are hosting a PSLO to ISLO mapping workshop during Flex week to start the process as well as two SLO workshops to share with attendees the current status of SLO work on campus and highlight work needed to document for the ISER. Joan provided copies of the new <i>SLO Handbook</i> that she has compiled with input from the Task Force. It contains abundant resources for a richer SLO experience for faculty mainly, ranging from Accreditation Standards and Trac Dat instructions. Joan was heartily commended for her work. She commented on needing help with Service Outcomes. Bonnie concurred as far as program review data for student Services areas being a stretch of her expertise, and we decided to discuss with administration shifting those responsibilities to another person. Action Item: Meeting with Katrina and Mike Reese to discuss reassigned time position for Student Services data.</p>
<p>7. PRT Site Visit Follow-up—Strategy for changing college culture?</p>	<p>PRT Site Visit Follow-Up/Shared Governance—Key members of the committee were absent from the meeting so meaningful conversation could be held about next steps in addressing the problem areas. It was recommended that IEC might take the lead developing the college handbook where roles and responsibilities of each group on campus are defined and communication strategies are explicitly detailed. Action Item: Bonnie will meet with Tate before the next IEC meeting to make sure that the ADSOC retreat (concurrent to IEC meeting) produced actionable tasks and follow-up will be on the next IEC agenda.</p>
<p>8. Org charts, Shared Governance and more</p>	<p>Deferred to next meeting.</p>
<p>9. College Web Site—Strategy for resolving issues</p>	<p>Deferred to next meeting</p>
<p>10. Work Ahead a. Set targets/standards for Strategic Plan metrics</p>	
<p>Next Meeting</p>	<p>Friday, 9 February 2018, 11:00 am -12:30 pm, ASGC Board Room (60-207)</p>